Format for Citing References

Your references and bibliography are important parts of your assignment. References should be cited in any text of the paper & presentation itself (when you are citing the information presented in the article, book, website), and again as part of your formal bibliography.

1. **Citing references within the text of your paper/presentation:**
   - First, you must cite each reference within the text of your written work. References should be cited at the end of the phrase, sentence, or paragraph in which that specific information was mentioned. For example, if you read a book written by John Kaplan, and in this book Mr. Kaplan discusses the need for calcium in the diet of iguanas, your paper might state something like this:
     
     "Iguanas require a diet high in calcium. Their diet should contain high-calcium leafy vegetables such as collard greens, dandelion greens, or kale, and should be supplemented with additional calcium in powdered form (Kaplan, 1999)."

   - The citation only included the last name(s) of the author(s) and the year in which the book, article, or paper was published. You do not need a more elaborate citation within the body of text. You are acknowledging the source of information and directing the reader to this specific reference in the bibliography.

   - If your book or article had two authors, the citation might look like this: (Kaplan and Britton, 1999), or if it had 3 or more authors, it might look like this: (Kaplan et al., 2012). (Note: In this latter case, you will need to list all authors in the bibliography section).

   - What if you happened to cite two or more different articles written by the same author in the same year? In that case, you should designate the first one as: (Kaplan, 1999a) and the second one as: (Kaplan, 1999b).

   - If your source of information is from a website, your citation will be the author or organization that publishes the website followed by the year the website was last updated: (National Science Foundation, 2003).

2. **Citing references in your bibliography:**
   
   Every discipline has its own preferred style for literature citations. Use the style presented below – it is what is commonly used in scientific literature. Don't number your sources. Left-justify them and present them alphabetically according to author's last name.

   **Each citation in the bibliography should include the following information:**
   Last name of author, first name of author. Year. Title of the article (if you are citing a journal or magazine article). Title of book, magazine, or journal where the article was published, edition (if more than one edition exists). Volume (if you're citing an article that appeared in a journal—should be bolded, along with the issue number, if there is one): Pages of the article (or pages from book specifically used). If it is a book, you will also include the name of publisher and location of publisher, just before the pages used.

   **EXAMPLES:**

   **Books**
   

   **Articles**
   
   **In Journals:**
   

   **In Books:**
   

   **In Websites:**
   
   If anonymous, no author → use the major group presenting the website:
   

   With a known author:
   